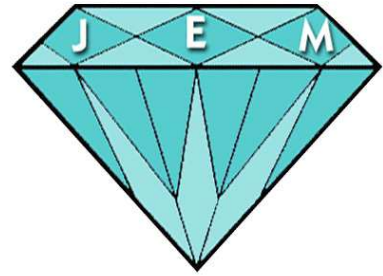


## Keep Your WordPress Web Site Private from Google and the Public



When constructing your Web site it is sometimes better not to have 'prying' eyes watch the work in progress. Or perhaps you are using a developmental or practice site, or even testing certain add on programs or layouts.

A good way to hide your site is by installing a plugin (script) call "Maintenance Mode". This how to will show you the steps. Some screen shots were taken from a site already having "Maintenance Mode" installed. Thus there may be a few variations from your site.

This is what anyone landing on the site will see....

### Maintenance Mode

TCG International LLC is not ready for prime time!  
Sorry for the inconvenience.

Maintenance Mode plugin by Software.Guide

Log In

Click on < Log In > (lower right) to enter your administrative dashboard.



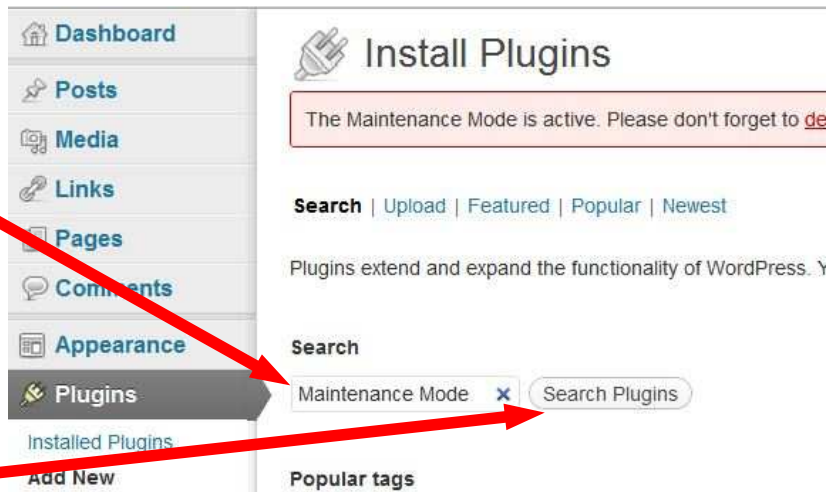
On the right sidebar  
expand "Plugins"  
menu bar and

click on  
< Add New >

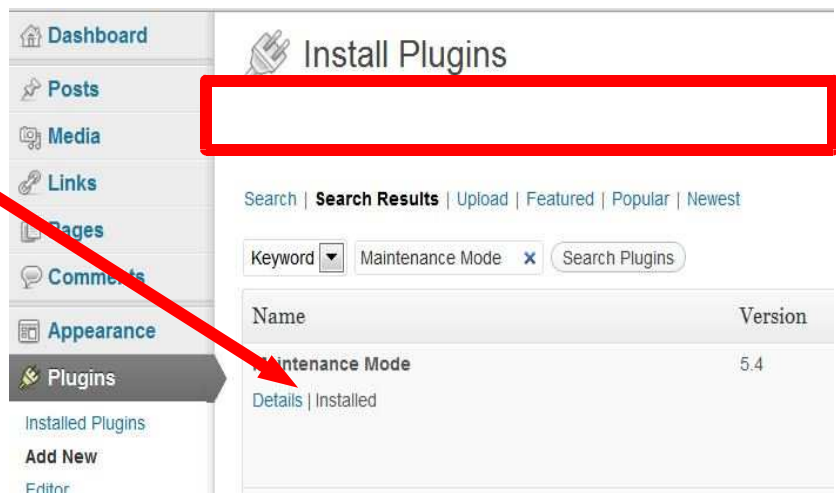
A screenshot of the WordPress administrative dashboard. At the top, a message reads: "The Maintenance Mode is active. Please don't forget to deactivate it as soon as you are done." Below this is a "Welcome to your new" message with a WordPress logo. On the left sidebar, the "Plugins" menu is expanded, showing "Installed Plugins", "Add New", and "Editor". A red arrow points from the text "click on &lt; Add New &gt;" to the "Add New" option in the Plugins menu. Another red arrow points from the text "On the right sidebar expand 'Plugins' menu bar and" to the "Plugins" menu item in the sidebar.

Type "Maintenance Mode"  
into the Search box and

click < Search Plugins >

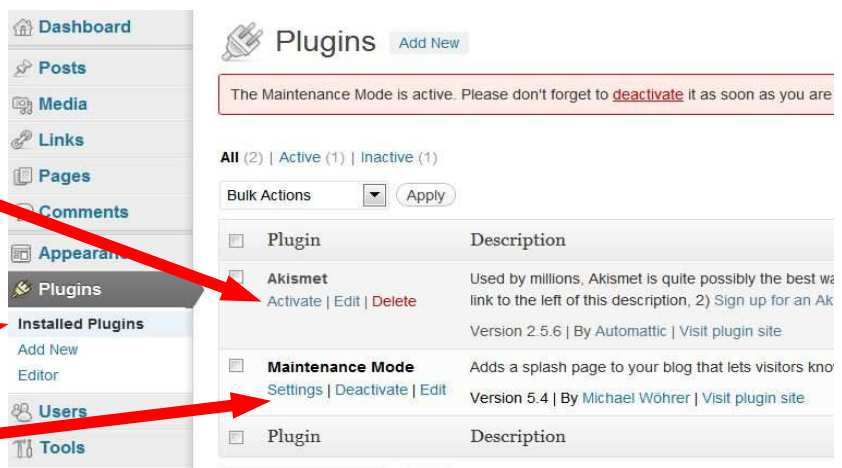


Instead of "Installed"  
it will read "Install Now"  
so click on < Install Now >



It will say and click on  
< Activate Now >  
Akismet plugin shown  
as example only.

Then go to Installed Plugins  
and click on  
< Settings >



You want to change the default message to something appropriate. End the HTML mark up code as shown with `<br /></p>` {for line break and end of paragraph}.

The screenshot shows the 'Plugin Settings: Maintenance Mode 5.4' interface. The 'Activated' radio button is selected, and the 'Save' button is highlighted. The 'Message' field contains the following HTML code:

```
<h1>Maintenance Mode</h1>
<p><a title="[blogtitle]" href="[blogurl]">[blogtitle]</a> is not ready for prime time!<br />
</p>
<p>Sorry for the inconvenience.</p>
```

Then populate the "Activated" radial button and Save.

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Vice-President

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